

MetaHollywood Anti-Money Laundering and Know Your Customer Policy

MetaHollywood Anti-Money Laundering and Know Your Customer Policy (hereinafter – “**AML and KYC Policy**”) is designated to prevent and mitigate possible risks of our operations being involved in any kind of illegal activity.

Both international and local regulations require us to implement effective internal procedures and mechanisms to prevent money laundering, terrorist financing, corruption and bribery and to take action in case of any form of suspicious activity from its Users.

This AML and KYC Policy applies to both natural and legal persons. Legal entities joining the Initial Coin Offering, which is defined as making a purchase in a specific method stated in the Clause 4 of this AML and KYC Policy will receive purchased tokens to their ERC-20 address after required AML and KYC procedures that include providing specific documents.

1. Verification procedures.

1.1. Basis

One of the international standards for the prevention of illegal activities is conducting Know Your Customer procedures (“**KYC**”). In order to access goods and services available at [http](#) (the “**Platform**”) or to be able to acquire non-fungible tokens (“**NFTs**”) and HWOOD tokens, any User shall register on the Platform and pass the “**KYC**” identification process. According to the KYC process, we establish our own verification procedures within the framework of anti-money laundering standards and Know Your Customer.

1.2. Identity verification

Our identity verification procedure requires the User to provide reliable independent sources of documents, data or information (e.g. ID card, international passport, bank statement, utility bills) to our satisfaction during the registration of an Account of a User. For AML and KYC Policy purposes, we hereby reserve the right to collect User information.

1.3. Anti-money laundering procedure

Our anti-money laundering procedure requires the User to provide information about the source of the funds the User uses to purchase NFTs or HWOOD tokens every time the User is requested to provide certain information. We are not responsible for any errors or omissions in the information provided by the User.

1.4. Authenticity verification

We shall take steps to verify the authenticity of documents and information provided by Users, use all legal methods to double-check identification information and hereby reserves the right to investigate the actions of certain Users that have been found risky or suspicious.

1.5. Right to report

We may therefore be lawfully required to report our suspicions regarding any activity of the Users to local regulators, enforcement bodies and other compliance bodies or to furnish any information you had provided to us to such local regulators and relevant lawful authorities. Such actions have a goal of ensuring that the capital being used on the Platform has a legitimate origin and creates a safeguard in case of individuals or groups wanting to allocate their money from illegal activities or to use the Platform for any purposes in contravention of any AML regulations in any applicable jurisdiction on the Platform.

1.6. Continuous basis of information verification

We hereby reserve the right to verify the User’s identity on a continuous basis, especially when the verification information has been changed or the User’s activity has been deemed suspicious, even if they have already undergone identity verification. User verification information shall be collected, stored, transferred and protected strictly in accordance with our Privacy Policy and the relevant rules. Following the verification of User’s identity, we disclaim potential legal liability in situations where our Services are used for illegal activities.

1.7. Transaction proceed refusal

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We may refuse to proceed the transaction of transferring the purchased NFTs and/or HWOOD tokens from or to the User if:

- a. The User does not provide sufficient information requested by us to complete the relevant diligence procedures on the User;
- b. The User has been previously identified as engaged in suspicious activity or is the subject of any UN sanctions, HM Treasury's financial sanctions regime or is a person on the Specially Designated Nationals List, Denied Persons List, Unverified List, Entity List, or HM Treasury's financial sanctions regime;
- c. The User is the citizen or resident of a country considered to be exposed to a high risk of money laundering or financing terrorism including but not limited to Cuba, Iran, North Korea, the regions of Crimea, Donetsk and Luhansk in Ukraine, Russia, Sudan, Afghanistan or Syria or any other country as may from time to time be subject to United States or European Union embargo, UN sanctions, HM Treasury's financial sanctions regime;

1.8. Payment cancellation.

The User cannot cancel a request to purchase NFTs or HWOOD tokens. If the User is not able to provide sufficient information to prove his or her identity, we may cancel the User's requested transaction with or without a refund upon our sole discretion.

2. Compliance Officer

2.1 Definition

The Compliance Officer is the person, duly authorized by us, whose duty is to ensure the effective implementation and enforcement of the AML and KYC Policy.

2.2 Duties

It is the Compliance Officer's responsibility to supervise all aspects of our anti-money laundering and counter-terrorist financing, including but not limited to:

- a. Collecting the User's identification information;
- b. Establishing and updating internal policies and procedures for the completion, review, submission and retention of all reports and records required under the applicable laws and regulations;
- c. Monitoring transactions and investigating any significant deviations from normal activity;
- d. Implementing a record management system for appropriate storage and retrieval of documents, files, forms and logs;
- e. Updating risk assessment regularly;
- f. Providing law enforcement with information as required under the applicable laws and regulations.

2.3 Law enforcement

The Compliance Officer is entitled to interact with law enforcement, which are involved in prevention of money laundering, terrorist financing and other illegal activity.

2.4 Contact with the clients and authorities

The Compliance Officer is obliged to communicate effectively with the clients and authorities having any complaints or questions that are being addressed to him regarding our AML and KYC Policy as also its implementation in order to ensure the transparency and credibility of the platform.

3. Monitoring transactions

3.1 Data analysis

User verification is carried out not only by checking their identity, but also by analyzing transaction models. We therefore rely on data analysis as a tool for assessing risk and identifying suspicions. We carry out many regulatory compliance tasks, including, but not limited to data collection, filtering and record keeping.

3.2 Suspicious transactions reporting

With regard to the AML and KYC Policy, we will monitor all transactions, and we reserve the right to ensure that any transactions of suspicious nature in our opinion are reported to the proper law enforcement through the Compliance Officer and request the User to provide any additional information and documents in case of suspicious transactions. Compliance Officer will monitor User's transactions on a day-to-day basis in order to define whether such transactions are to be reported and treated as suspicious or are to be treated as bona fide.

4. Payment methods

4.1 Payment cards usage control

We may refuse to complete or block, cancel or reverse a transaction of the HWOOD tokens purchase made with payment cards usage if the User is suspected of money laundering, terrorist financing, fraud, any other financial crime, or any other illegal action. We are under no obligation to disclose the details of its credit card risk management and security procedures to the User.

4.2 Transfer control

We may refuse to complete or block, cancel or reverse a transaction if the User is suspected of money laundering, terrorist financing, fraud, any other financial crime, or any other illegal action.

4.3 Address analysis

We may analyze the cryptocurrency addresses against common blacklists and known security discrepancies, to ensure that the funds do not come from or are involved with any illicit sources, and there are no signs of money laundering (location, layers, integration), either manually or by using a third-party service.

4.4 Liability

We have no control over, or liability for, the delivery, quality, safety and legality or any other aspect of any goods or services received or purchased.

5. Risk assessment

We, in accordance with international requirements take a risk-based approach to combating money laundering and the financing of the terrorism. By applying a risk-based approach, we use our best endeavors to ensure that measures to prevent or mitigate money laundering and terrorist financing are proportionate with the identified risks. This makes it possible for resources to be allocated in the most efficient way. The principle is to allocate resources corresponding to priorities so that the highest risks are given the closest attention.

6. AML and KYC Policy

6.1 Acceptance

By registering and maintaining the registration of the User's Account on the Platform, and/or purchasing the HWOOD tokens, the User accepts the terms of this AML and KYC Policy and hereby agrees to have read, understood and accepted the Terms and Privacy Policy available [at](#) our website. In addition, when using Our Services, the User may be subject to additional agreements applicable thereto. The User must stop using the services immediately and the website if they do not agree with the AML and KYC Policy, the Terms and Privacy Policy.

6.2 Privacy policy

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User's identification information will be collected, stored, shared and protected strictly in accordance with our Privacy Policy and any applicable regulations.